

# MICHIGAN STATE UNIVERSITY

October 11, 2011

To whom it may concern:

Our class, RCAH 292B Construyendo Comunidad: Building community through language sharing, would like to thank you for allowing us to visit your facilities. Our class is composed of MSU students of the Residential College in the Arts and Humanities (RCAH) and the High School Equivalency Program (HEP). We have the pleasure and opportunity of awarding a \$2,000 Pay It Forward Grant to a Greater Lansing non-profit (501(c)3 status required) organization. Our class has decided to work with specific organizations that focus on the issues of health, hunger, and homelessness. Our objective is to select an organization that fulfills the requirements set forth by our class.

If your organization addresses such issues please contact Dr. Estrella Torrez via email for an application form between October 31<sup>st</sup> and November 7<sup>th</sup>, 2011 that must be submitted by 3:00pm on November 21, 2011. All organizations will be sent a letter of the results by December 5<sup>th</sup>, 2011.

If you have any questions, please feel free to contact our professor at:  
RCAH 292 B: Civic Engagement

Dr. Estrella Torrez

Residential College in the Arts and Humanities

Michigan State University

C230 Snyder Hall

East Lansing, MI 48825

torrezjs@msu.edu

(517) 884-1327



**Residential  
College in the  
Arts and  
Humanities**

We hope that you will consider applying for the grant. Thank you for your time and we hope to hear from you soon.

Sincerely,

Students of Construyendo Comunidad

C210 Snyder Hall  
East Lansing, MI  
48825-1106

517-355-0210  
Fax: 517-884-1244  
<http://rcah.msu.edu>